



Submitting Your Application and Registration

Please read the instructions below before completing the Distance Education application which immediately follows this page. Information submitted to Admissions by prospective applicants will not be retained if the applicant does not enroll within the calendar year.

How to Apply and Deadlines

Apply by visiting GIA.edu. You may apply online or download this paper application and registration form. All pages of this downloaded paper application must be completed and submitted to GIA Carlsbad.

Review details on Tuition and Fees and Schedule of Student Charges and information on payment plans for select Distance Education courses in the most current version of the GIA Education Catalog. Cancellation and Refund Policies can be found in the most current GIA Education Catalog at GIA.edu

eLearning courses are scheduled to start every Monday. Paper applications must be received by 12:00 p.m. PST the Friday before the selected start date. Students applying online must register prior to midnight the Sunday before the class start. Due to 2018 holiday closures on Mondays, there will be Tuesday start dates on February 20, May 29 and September 4. If you would like to plan ahead and enroll in a future start date, contact GIA Admissions (see page 4 for contact information).

Enrollment Checklist

All Applicants

Have you...

- Read "Submitting Your Application and Registration" on this page which provides instructions for completing the application and registering for your courses?
- Completed the "Student Privacy Notification and Acknowledgment"?
- Reviewed all admissions policies and procedures?
- Answered all applicable questions on the application and registration form?
- Provided your full legal name? This is how your name will appear on all official GIA documents, including credentials, certificates, and diplomas.
- Provided your Social Security Number (or Taxpayer ID Number) if you have one?†
- Given a physical home address as your permanent mailing address and a correct shipping address?
- Selected your academic interests?
- Reviewed the Tuition and Fees and Schedule of Student Charges in the most current version of the GIA Education Catalog and filled in all applicable charges correctly?
- Reviewed Cancellation and Refund Policies in the most current version of the GIA Education Catalog at GIA.edu?
- Indicated all courses you are registering for?
- Selected your method of payment for all applicable tuition and fees?
- Signed your application?
- Sent your application and registration to Admissions?

† Social Security Number: Federal legislation requires that all postsecondary institutions report student Social Security Numbers (SSN's) or Taxpayer ID Numbers (TIN's) to the Internal Revenue Service (IRS). This IRS requirement makes it necessary for us to request the SSN or TIN of every student. Students that do not have a SSN or TIN (e.g. those who are not U. S. citizens or permanent residents) are exempt from this requirement. A student may refuse to disclose his or her SSN or TIN, but the student may then be subject to fines by the IRS. Failure to disclose their SSN or TIN may also render a student ineligible for financial aid and certain tax credits. GIA has a strong commitment to ensuring the privacy and confidentiality of student records and will not disclose your SSN or TIN without your consent for any purpose except as allowed by law.

‡ All Applicants: If your legal name has changed, and your required documents reflect a previous name, please also submit a legal name change document, such as a marriage certificate.

Service and Shipping Limitations

Outside the U.S.

Educational services and shipping to some countries may be restricted by U.S. law. GIA fully complies with any and all U.S. laws and therefore may be unable to accept enrollments from certain countries. Contact GIA Admissions if you have questions about such conditions.

Campuses Outside the U.S.

Due to continuously changing customs regulations beyond GIA's control, it may not be possible to ship Gem Identification stone sets to various international locations. Customs regulations may also impact the time it takes GIA to deliver international stone sets to students.

Students interested in taking non-English Distance Education courses or applying at a GIA campus outside the U.S. should contact the appropriate campus directly. Contact information for campuses outside the U.S. is available at GIA.edu

California Resident Applicants Only

Have you...

Enclosed all documents necessary for enrollment?

- Copy of high school diploma; or **official** high school transcript (sent directly from the school to GIA) showing graduation date; or copy of High School Equivalency Diploma/GED; or copy of associate's, bachelor's, master's, or doctorate degree from a regionally accredited college or university or **official** transcript indicating the same.

Students completing high school in a foreign country, where a language other than English is the official language must have the transcript and/or diploma translated into English by an education evaluation service, which offers translation services, or by an individual who is college educated and fluent in both English and the language of the transcript and/or diploma. The individual providing the translation must sign a notarized affidavit that: 1) Attests to their not being an employee or otherwise affiliated with the licensed private career school that the student seeks to attend; 2) Provides the name, address, email and phone number of the translator and the student; 3) The translator is knowledgeable of the English language and the language of the student's transcript and/or diploma and states how the English language or foreign transcript and/or diploma language was learned and where their college degree was obtained; and 4) Affirms that the translation is a true and complete translation of the original.‡



Student Privacy Notification and Acknowledgment

Student Privacy Policy

The controller of your personal data is GIA, Inc., The Robert Mouawad Campus, 5345 Armada Drive, Carlsbad, CA 92008 USA and the GIA Campus Location to which you are enrolled ("GIA"). Contact details may be found at GIA.edu/privacy-policy. You have related rights under Family Educational Rights and Privacy Act ("FERPA") details may be found at GIA.edu/privacy-policy

GIA and its affiliates, branch offices and subsidiaries (collectively "GIA") seek to protect the privacy and security of information relating to an identified or identifiable individual ("Personal Data") in their possession or control. This Student Privacy Policy ("Policy") is intended to demonstrate and define GIA's requirement to follow strict guidelines in protecting the Personal Data of its students whose Personal Data it receives through its operations. GIA maintains the Personal Data it collects for legal, business and other legitimate purposes and takes reasonable physical and electronic security measures to protect the Personal Data in its possession. GIA also ensures that others who are permitted to access such Personal Data, such as non-affiliated third-party service providers or vendors, act in accordance with GIA's policies and procedures and all applicable Data Protection laws with respect to such Personal Data.

Personal Data

Personal Data that may be collected and used about you may include student name; (email) address, phone number and further contact information; details about your enrollment, such as fields of study, dates of enrollment, degrees, diplomas, certificates awarded, dates conferred, academic honors and awards received; financial and payment records; electronic video and audio monitoring records. Providing your Personal Data is voluntary. Please note, however, that without your personal data, we may be unable to provide you with the information and services described in this Policy.

Purposes, Legal Basis and Retention Term

GIA may use the above Personal Data to provide you with education and related services you requested from us on the basis of the performance of our contract with you. We will retain your Personal Data for as long as it is required for purposes for which it was collected. This will be, for example, for as long as necessary in view of the student relationship until the end thereof, plus the length of any applicable statutory limitation period. Furthermore, we may use your Personal Data for security and emergency purposes and to monitor compliance with our existing policies and procedures. We do so on the basis of for compliance with a legal obligation or for our legitimate interests to protect our business, locations, workers and other parties. This data will be retained as long as necessary in view of our legal obligations and legal claims, plus the length of any applicable statutory limitation period. Also, data may be used for direct marketing purposes on the basis of our legitimate interests in keeping you updated about news, offers and related communications, or on the basis of your consent. This data will be retained until you withdraw your consent or opt-out from receiving these communications as described below. We may notify you from time to time if we change the purposes of the use of your Personal Data.

Disclosure and Transfers

For the purposes described above, your personal data may be accessible by authorized employees of GIA, Inc., GIA-affiliated entities and your GIA Campus Location and service providers acting on our behalf on a need-to-know basis. Also, your Personal Data may be disclosed to law enforcement bodies where required in view of the above purposes. Such access and disclosures may involve transfer of your personal data outside your home country to third countries that do not provide for an adequate level of protection, such as the United States. Where legally required, we use transfer arrangements on the basis of standard data protection clauses adopted by the EU Commission, of which you may request a copy via privacy@gia.edu as from 25 May 2018.

Your Rights

Subject to the conditions set forth in applicable law, you may access, update, correct and/or request removal of your Personal Data from our databases and you may request that we restrict the processing of your Personal Data; you may object to the processing of your Personal Data where we rely on our legitimate interests; where we rely on your consent for the use of your Personal Data, you may withdraw your consent at any time; and lastly, you may request that we provide your Personal Data in machine readable format where applicable law requires us to do so. Note that some of these rights only apply as from 25 May 2018. Please see below our contact details for exercising these rights.

Student Video and Audio Monitoring

Due to the nature of its business, GIA must ensure the integrity and security of its premises and processes, including but not limited to customer service and the handling of valuable customer property. Accordingly, GIA uses both electronic video

and audio monitoring in the workplace. The monitored content may include students' personal data, including without limitation video recordings, audio recordings, footage and photographs of students, casual communications near these locations, and name or any other personal data revealed in video or audio recordings. We do so on the basis of compliance with a legal obligation or for our legitimate interests to protect our business, locations, workers and other parties. Students should not have an expectation of privacy in any public or work areas (GIA does not monitor restrooms or dressing areas). Each facility has signage posted in the locations where video and audio monitoring is/are occurring.

Storage, Transfer, and Disclosure of Information

The recorded information of video and audio monitoring will be handled and retained in accordance with legal obligations. GIA will retain recorded information only for as long as reasonably necessary for the uses described above and no longer than the extent permitted by applicable law. Recordings may be disclosed to law enforcement, GIA-affiliated entities (see GIA.edu/privacy-policy), and other third parties (e.g. to a court of law), as necessary for the purposes described above. Such disclosures may result in the transfer of recorded information outside your home country in connection. GIA may store recorded information in the United States for the purposes above. We may also transfer your recorded information outside your home country to the jurisdictions in which the parties noted above are located, which countries may not have the same level of data protection as in your home country. Where legally required, we use transfer arrangements on the basis of standard data protection clauses adopted by the EU Commission, of which you may request a copy via privacy@gia.edu as from 25 May 2018.

Your Rights, Questions and Complaints

In accordance with applicable law, GIA reserves the right to expand its use of video and audio monitoring on its premises, if necessary. Where legally required, you will be informed thereof in advance. If you have any questions regarding this Policy or if you wish to exercise your rights regarding your Personal Data as described, please contact privacy@gia.edu. In addition, to object receiving our marketing communications, you can use the unsubscribe link inserted in our communications at any time. You also have the right to lodge a complaint with a supervisory authority if you consider that our use of your personal data infringes this Policy or applicable law.

Marketing Materials

GIA will not provide your contact information to non-affiliated third parties for their own direct marketing purposes.

- Please check here if you **do not** want GIA to send you marketing materials via email. Please note that if you check this box, GIA will continue to send you non-marketing related communications (such as status of your program participation) via email.

Applicant Acknowledgement

I have read and understand this notice applicable to the processing of my Personal Data by GIA. I understand and acknowledge that GIA may collect, use, transfer and disclose Personal Data about me as described above.

Signature of Applicant

Print name

Date (MM/DD/YYYY)



Date: (mm/dd/yyyy) _____

Page must be completed and returned

Please complete both pages and print legibly using black ink, or apply online at GIA.edu

PREVIOUSLY ENROLLED AT GIA? YES NO If yes, please provide your student number _____

Student Information

Last/Surname USE FULL LEGAL NAME. THIS IS THE NAME THAT WILL APPEAR ON YOUR GIA CREDENTIAL.

First Middle Suffix

Social Security Number (or Taxpayer ID Number) (see footer on page 1)†

Date of Birth (MM/DD/YYYY) Gender: Male Female

Email Address REQUIRED FOR ALL ELEARNING COURSES AND SCHOOL CORRESPONDENCE

Primary Phone Number Alternate Phone Number

Permanent Home Address

Street Number, Street Name, Apt # or P.O. Box

City

State Postal Code Country

Shipping Address (if different than above) Address type: Home Business

NOTE: A SIGNATURE IS REQUIRED FOR DELIVERY OF GEM IDENTIFICATION STONE SHIPMENTS.

Business Name (if applicable)

Street Number, Street Name, Apt # or P.O. Box

City

State Postal Code Country

THE FOLLOWING INFORMATION IS REQUIRED.

Education History

High School/Secondary School*

Graduation Date (MM/YYYY)

School Name

City, State or Province, Country

*Secondary school is the intermediate level between elementary school and college or university. The compulsory period of enrollment is usually established by law, and varies by location.

California Residents: See page 6 for additional requirements.

Highest level of education completed:

- High School/Compulsory Education High School Equivalency/GED
- Career/Trade School Some college or other post-secondary education
- College/University

Highest degree earned:

- Associate's Bachelor of Arts Bachelor of Science Master's Doctorate

Country of Residence†† _____

Are you a U.S. citizen? Yes No

IF NO:

Country of Citizenship _____

Country of Birth _____

Are you a U.S. permanent resident? Yes No

Can you read, speak, and understand English? Yes No

Are you currently in the U.S. on a nonimmigrant visa?

- Yes No Not Applicable

IF YES, type: _____

Have you ever pled guilty to or been convicted of a felony? Yes No

IF YES, submit a letter of explanation and documents with your application. Your application will be reviewed by the admissions committee. See the most current version of the GIA Education Catalog at GIA.edu for a complete list of requirements.

Do you need special accommodations? Yes No

IF YES, you are requesting reasonable support services for qualified learning or other disabilities. GIA will make reasonable accommodations for students with qualified disabilities. Each course requires students to perform particular physical and mental ability tasks related to that course. Upon request, GIA is pleased to discuss these tasks with you to allow you to evaluate your potential for success and your decision to apply. Students who will be requesting special accommodations are asked to do so in writing following admission to GIA and at least 30 days prior to the date accommodations will be needed. Documentation must be from a professional who is qualified in the testing and diagnosis of the disability. Please make an appointment to discuss your request with the Dean of Students or School Director.

Race and Ethnicity

(Section to be completed by U.S. citizens only. Participation is optional.)

To comply with state and federal education laws, GIA asks that you respond to the following questions. Your response is confidential and no individuals will be identified in statistical reports based on your response. This information is not used in the admissions process and will have no bearing on your admission status.

1. Are you Hispanic or Latino Yes No

2. Select one or more of the following races:

- American Indian or Alaska Native Asian
- Black or African American White
- Native Hawaiian or other Pacific Islander

†† Residency means the country in which you normally live. If requested, you should be able to provide proof of residency in this country (for example, government issued ID, residency card, utility bill, or other proof at GIA's discretion).



Page must be completed and returned

NAME _____ STUDENT NUMBER _____

Last/Surname First Middle Suffix

Academic Interest

Select one or more GIA programs that match your educational goals:

<input type="checkbox"/> Graduate Gemologist	<input type="checkbox"/> Graduate Pearls
<input type="checkbox"/> Graduate Colored Stones	<input type="checkbox"/> Gemologist
<input type="checkbox"/> Graduate Diamonds	<input type="checkbox"/> Undecided

Gemology Distance Education eLearning Courses - Select Your Options

eLearning courses are scheduled to start every Monday. Paper applications must be received by 12:00 p.m. PT the Friday before the selected start date. Students applying online must register prior to midnight the Sunday before the class start. Due to 2018 holiday closures on Mondays, there will be Tuesday start dates on February 20, May 29 and September 4. If you would like to plan ahead and enroll in a future start date, contact GIA Admissions (see below for contact information).

Select Class and Add Start Date	Prerequisite	Full Tuition	Instrument Cost	or Monthly Payment
<input type="checkbox"/> GEM 110 – Jewelry Essentials	None	<input type="checkbox"/> \$185.00	N/A	N/A
<input type="checkbox"/> GEM 120 – Colored Stone Essentials	None	<input type="checkbox"/> \$185.00	N/A	N/A
<input type="checkbox"/> GEM 130 – Diamond Essentials	None	<input type="checkbox"/> \$185.00	N/A	N/A
<input type="checkbox"/> GEM 149 – Pearls	None	<input type="checkbox"/> \$600.00	N/A	or <input type="checkbox"/> \$150.00 x 4 months
<input type="checkbox"/> GEM 220 – Colored Stones	GEM 120	<input type="checkbox"/> \$1,670.00	N/A	or <input type="checkbox"/> \$167.00 x 10 months
<input type="checkbox"/> GEM 230 – Diamonds & Diamond Grading	GEM130	<input type="checkbox"/> \$1,670.00	N/A	or <input type="checkbox"/> \$167.00 x 10 months
<input type="checkbox"/> GEM 240 – Gem Identification	GEM 120 GEM 220	<input type="checkbox"/> \$2,040.00	\$2,500.00**	or <input type="checkbox"/> \$204.00 x 10 months
Please contact your instructor regarding pre-registration information.				
SUB-TOTAL GEMOLOGY				

** If you don't have access to the instruments needed to complete this course, listed on page 5 of this application, you can purchase them through GIA.edu for an estimated retail price of \$2,500.00 (S&H and tax are not include.) Various S&H options are available. Additional S&H charges apply to Distance Education students outside the United States and Canada.

Purchasing Optional Books:

Books are available for your Gemology Distance Education eLearning courses, but are not required for successful completion. Upon confirmation of your registration (when you receive your user name and password), books may be purchased online by logging on to my.GIA.edu. Shipping and handling fees apply to optional books.

Submit Your Application

Submit your Distance Education paper application with payment to:

GIA Carlsbad
The Robert Mouawad Campus
Mailstop #3
5345 Armada Drive
Carlsbad, CA 92008
Fax +1 760 603 4003

For information contact GIA Admissions:
+1 800 421 7250 ext 4001
+1 760 603 4001
admissions@gia.edu

Payment

Submit your application and payment to GIA (see below). Do not send cash.

PAYMENT METHODS:

Credit Card: You can charge application fees, confirmation deposits, tuition, books and materials, and other fees to your VISA, MasterCard, Discover, or American Express account. GIA will contact you when your application is processed. For your privacy, please do not submit your credit card information with this application.

Check or Money Order: You can pay by cashier's check or personal check. Make checks payable to GIA. Payment must be in U.S. dollars and drawn on a U.S. bank.

Wire Transfer: Call toll free +1 800 421 7250 ext 4001 or +1 760 603 4001, or for details email admissions@gia.edu. All wire fees must be paid by the applicant.

Student charges are valid for start dates from January 1, 2018 to December 31, 2018. Student charges and schedules are subject to change. Refer to the most current version of the GIA Education Catalog at GIA.edu for Cancellations and Refund policies.

GEMOLOGY COURSES SUB-TOTAL	
TOTAL DUE TODAY	

- CHECK ENCLOSED PAYABLE TO GIA FOR ABOVE TOTAL PAYMENT TO FOLLOW VIA WIRE TRANSFER
- CREDIT CARD GIA will contact you when your application is processed. GIA accepts VISA, MasterCard, American Express, and Discover.

Applicant Signature – Required

I have read and understand all requirements for admission to GIA and hereby certify the information given in this application is correct and complete to the best of my knowledge. I certify that I have completed the minimum compulsory education required by the governing educational system in my location and can provide proof of my compulsory education completion status if requested for verification purposes.

I certify that I have read the Student Notification of Classroom Chemical Usage in the most current version of the GIA Education Catalog at GIA.edu and understand that I may come in contact with chemicals in certain GIA classes, and that if I am pregnant, have certain medical conditions, or have allergies, I should contact my physician for advice.

I understand that falsification of the application and/or supporting documents will be grounds for immediate refusal of my application and/or dismissal from GIA. I understand the registration process is not complete until I have read and signed an enrollment agreement. I understand that if I do not accept the terms of my enrollment agreement within the required timeframe, my registration will be cancelled and I will be issued a full refund of any monies paid with this application.

REGISTRATION WILL NOT BE COMPLETE UNTIL PAYMENT HAS BEEN RECEIVED.

Signature of Applicant _____ Date _____

Applicants Under 18 Years of Age

If you are under 18 years old, the law requires the signature of your parent or legal guardian as guarantor. By signing this application, the parent or legal guardian approves of your enrollment and agrees to accept all obligations in case of default. More information for applicants under 18 years of age is available in the most current version of the GIA Education Catalog at GIA.edu. Note, Students are required to be 18 years of age prior to attending any class at GIA campuses.

Name of Guarantor _____

Relationship of Guarantor _____

Signature of Guarantor _____

Address of Guarantor _____

City _____

State _____ Postal Code _____ Country _____



Tuition and Fees

Schedule of Student Charges

Effective January 1, 2018 through December 31, 2018; subject to change.
For the most current information, visit GIA.edu

General Information for All Applicants

TOTAL CHARGES DO NOT INCLUDE:

- Housing, food, insurance, transportation, entertainment, other living expenses, and possible additional fees (see below)
- Fees for remedial work
- Optional purchase of metals used and projects made in JMA courses and programs
- Fees for lost or damaged equipment and stones
- Returned check fees
- Wire transfer fees
- All required instruments are provided to on-campus students, excluding purchase of replacement or additional RI liquid.
- Optional books

ADDITIONAL STUDENT FEES MAY INCLUDE:

- \$35 half day or \$70 full day for Student Workroom
- \$750 per week for repeating on-campus class time
- \$40 certificate replacement fee
- \$45 diploma replacement fee
- \$10 for each transcript
- \$15 for replacement ID or badge
- \$10 for replacement keys
- \$10 for replacement parking permits
- \$15 returned check fee

Total charges are valid for programs, courses, and classes taking place in the U.S. from January 1, 2018 to December 31, 2018 and are subject to change.

Customs fees charged to the student are at the sole discretion of the regulatory agency; therefore, outside of GIA's control.

GIA Non-Discrimination Policy

It is GIA's policy not to engage in discrimination against or harassment of any student enrolled in, or seeking enrollment in, GIA on the basis of race, color, national origin, ethnicity, religion, gender, age, disability, medical condition, pregnancy status, marital status, creed, sexual orientation, veteran status, gender identity, caste, union membership, political affiliation, physical appearance, HIV status, or any other classification protected by applicable local, state, or federal laws. All students have the rights and privileges to participate in programs and activities generally accorded or made available to students of the school. GIA reserves the right to deny an application and cancel an enrollment at any time.

GEM IDENTIFICATION

To complete this course, you must have access to:

- Gem tweezers (non-locking)
- Daylight-equivalent light source (5500k - 6500k)
- Pinpoint incandescent light source
- Monochromatic light source
- Gemological binocular microscope minimum 10x and 30x (darkfield illumination)
- Gem cloth
- Refractometer with removable magnification piece, white light source and polarizing filter
- Refractive index (RI) liquid 1.81
- Optic figure sphere
- Dichroscope (calcite preferred)
- Polaroscope
- Spectroscope

These instruments are not included with the course materials.

Distance Education Students Outside the U.S. or Canada

Students who apply for the Gem Identification course who live outside the U.S. or Canada and who will not be using a GIA Student Workroom for practical assignments must submit an \$800 deposit for the stone sets that will be loaned to them, along with an initial course payment. Upon return of the stone sets in their original condition, GIA will refund the \$800 deposit to the original remitter of the funds via the same method of payment by which it was submitted. Students are responsible for any customs fees and duties.

Customs fees charges to the student are at the sole discretion of the customs regulatory agency; therefore, outside GIA's control.

Students are responsible for Gem Identification stone set shipping and handling charges when the stone set has been previously shipped and now requires re-shipping.

Additional shipping and handling charges apply to Distance Education students outside the U.S. or Canada.



Tuition and Fees

Schedule of Student Charges

Effective January 1, 2018 through December 31, 2018; subject to change.

eLearning Courses – Gemology Distance Education

Course Number	Course Title	Tuition	Monthly Payment Plan Option (no-interest plan)	Instrument Cost ³	Optional Books ¹
GEM 120	Colored Stone Essentials	\$185.00	N/A	N/A	\$80.00
GEM 220	Colored Stones (Prerequisite: GEM 120)	\$1,670.00	\$167.00 x 10 months	N/A	\$250.00
GEM 130	Diamond Essentials	\$185.00	N/A	N/A	\$65.00
GEM 230	Diamonds & Diamond Grading (Prerequisite: GEM 130)	\$1,670.00	\$167.00 x 10 months	N/A	\$160.00
GEM 240	Gem Identification ² (Prerequisite: GEM 120, GEM 220)	\$2,040.00	\$204.00 x 10 months	\$2,500	\$250.00
GEM 110	Jewelry Essentials	\$185.00	N/A	N/A	\$65.00
GEM 149	Pearls	\$600.00	\$150.00 x 4 months	N/A	\$125.00

Amounts shown are in U.S. dollars.

- Books are available for your Gemology Distance Education eLearning courses, but are not required for successful completion. Upon confirmation of your registration (when you receive your user name and password), books may be purchased online by logging on to my.GIA.edu. Various S&H options are available. Additional S&H charges apply to Distance Education students outside the United States and Canada.
- Due to continuously changing customs regulations beyond GIA's control, it may not be possible to ship Gem Identification stone sets to various international locations. Customs regulations may also extend the time it takes GIA to deliver international stone sets to students. Please contact your instructor regarding pre-registration information.
- If you don't have access to the instruments needed to complete this course, listed on page 74 of the 2018 Education Catalog, you can purchase them through store.GIA.edu for an estimated retail price of \$2,500.00 (S&H and tax are not included.) Various S&H options are available. Additional S&H charges apply to Distance Education students outside the United States and Canada.

California Student Tuition Recovery Fund (STRF)

The California Student Tuition Recovery Fund assessment is a variable rate as determined under California law. Effective January 1, 2015, the STRF assessment has been reduced to \$0, but is subject to change pursuant to California Education Code section 94923 and implementing regulations.

You **must** pay the state-imposed assessment for the Student Tuition Recovery Fund (STRF) if all of the following applies to you:

- You are a student in an educational program, who is a California resident, or are enrolled in a residency program, and prepay all or part of your tuition either by cash, guaranteed student loans, or personal loans; and
- Your total charges are not paid by any third-party payer such as an employer, government program or other payer unless you have a separate agreement to repay the third party.

You **are not eligible** for protection from the STRF and you are not required to pay the STRF assessment, if either of the following applies:

- You are not a California resident, or are not enrolled in a residency program; or
- Your total charges are paid by a third party, such as an employer, government program or other payer, and you have no separate agreement to repay the third party.

The State of California created the Student Tuition Recovery Fund (STRF) to relieve or mitigate economic losses suffered by students in educational programs who are California residents, or are enrolled in a residency programs attending certain schools regulated by the Bureau for Private Postsecondary and Vocational Education.

You **may be eligible** for STRF if you are a California resident or are enrolled in a residency program, prepaid tuition, paid the STRF assessment, and suffered an economic loss as a result of any of the following:

- The school closed before the course of instruction was completed.
- The school's failure to pay refunds or charges on behalf of a student to a third party for license fees or any other purpose, or to provide equipment or materials for which a charge was collected within 180 days before the closure of the school.
- The school's failure to pay or reimburse loan proceeds under a federally guaranteed student loan program as required by law or to pay or reimburse proceeds received by the school prior to closure in excess of tuition and other costs.
- There was a material failure to comply with the Act or this Division within 30 days before the school closed or, if the material failure began earlier than 30 days prior to closure, the period determined by the Bureau.
- An inability after diligent efforts to prosecute, prove, and collect on a judgment against the institution for a violation of the Act.

However, no claim can be paid to any student without a social security number or a taxpayer identification number.

"Residency Program" means an educational course or program offered by an institution that has approval to operate in California, when the instruction occurs in California directly (face-to-face) between the student and the faculty member(s). *Example:* An individual who resides outside of California and enrolls in a course that requires him/her to be physically present in California to complete the course is required to pay STRF.